



Position Title: Director of Clinical Programs

Position Type: Full Time Exempt, Management

Reports to: Executive Director

Salary: \$85,000-\$92,000,000 Exempt plus benefits

Job Description:

The Director of Clinical Programs will have primary responsibility for directing, managing and supervising the staff of the Therapy Department. Under the direction of the Executive Director, this position will function as a part of the center's management team. Experience in the field of domestic violence and sexual assault psychotherapy preferred. Spanish bilingual preferred, but not required. The Director of Clinical Programs is a licensed Clinician and is qualified to supervise intern/trainees under BBS standards.

**Qualification Requirements:**

- Licensed mental health clinician (LCSW, LMFT, LPCC)- LCSW preferred
- Completion of agency's domestic violence and sexual assault training, or proof of completion of similar California certified course within 6 months of hire.
- Ability to supervise and coordinate activities of professional staff with goal of assuring quality services, grant and contract compliance.
- Must have excellent communication skills in both verbal and written communications.
- Understanding of root causes of domestic violence and sexual assault and child sexual abuse.
- Clinical skills to respond and treat children and adults in trauma, provide crisis intervention, and diagnose and develop treatment plans for adult victims of domestic violence, sexual assault, human trafficking and child victims of various forms of abuse. Must have the ability to work under conditions requiring flexibility and team member response to victims in crisis. Therapy modalities including, but not limited to: TF-CBT, CBT, Play therapy, Family therapy, Narrative
- High degree of sensitivity to and respect for diversity and cultural issues involved in working with clients of varying ethnicities and income.
- High understanding and respect for individual survival strategies while promoting ever-increasing healthier choices.

**Job Responsibilities:**

1. Personnel:

- Recruitment, hiring, training, and both administrative and clinical supervision of the staff of the Therapy Department.
  - Recommend raises, place on probation (with input from E.D.), recommend promotions, and recommend termination when appropriate.
  - Supervision shall include annual reviews and regular meetings to review progress of staff members and provide opportunity for feedback.
  - Serve as main point of contact for field placement opportunities for master's level trainees and interns including building relationships, completing program requirements, documentation, etc.
2. Grant:
- Participate in planning for grant applications including budget and objective development.
  - Monitor and report statistics pertaining to grant funded objectives of the Counseling/Therapy department.
  - Supervise and review preparation of any assigned grant reports.
3. Administrative:
- Develop and implement policies and procedures which support clinical quality for clients of Empower Yolo.
  - Facilitate the coordination of agency space and resources to support the Therapy Department.
  - Participate in the development of a department budget and administer budget support of agency budget goals.
  - Review client chart notes to assure the maintenance of legal, ethical and professional standards
4. Provide quality control for Empower Yolo for peer counseling and therapeutic services for clients
- Consult and advise on issues relating to client curriculum, confidentiality, and service quality for Empower Yolo clients.
  - Provide case management and consultation, as needed, to Empower Yolo staff delivering direct services to clients.
  - Provide recommendations on personnel issues as related to staff requiring support to maintain or improve direct client services.
5. Clinical
- Provide on-site services at business center, Yolo County Detention Facilities for adults and children, other locations as required.
  - Therapeutic intake and assessment of clients.
  - Individual, family, and group therapy utilizing evidence-based interventions.
  - Provide client-centered advocacy as needed.
  - Maintain detailed client files, progress notes, and treatment plans documenting therapeutic process.
6. Supervision
- Ensuring practitioners comply with licensure and registration requirements.

- Ensure compliance, accuracy and quality of clinical documentation.
- Conduct weekly group and individual supervision for therapy interns.
- Provide support and intervention strategies for complex cases.
- Review court orders and request for documentation ensuring client rights and confidentiality are upheld.

7. Misc.

- Provide back up to crisis line on an assigned basis.
- Assist with the 72-hour peer counseling training.
- Other duties as described.

## **AGENCY DESCRIPTION**

### **Mission Statement:**

*Empower Yolo's mission is to promote safe, healthy, and resilient communities.*

### **Empower Yolo's purpose is to provide:**

- (a) Twenty-four hour crisis intervention, emergency shelter, confidential counseling, training, legal assistance, and other services for individuals and families persons affected by domestic violence, sexual assault, stalking, human trafficking, and child abuse;
- (b) Resource centers for community services to improve the health, social, educational and economic outcomes of Yolo County residents; and
- (c) Community outreach and educational programs about available resources to promote health, stability, and self-sufficiency for individuals and families.

All services are to be provided in a manner that appreciates, enhances, and utilizes the strengths of Empower Yolo's clients and honors their cultural practices and traditions.

### **Application Process**

Please submit a cover letter, current resume and three references to:

Executive Director, Empower Yolo

175 Walnut Street

Woodland, CA 95695

Or email: [info@empoweryolo.org](mailto:info@empoweryolo.org)

### **Application deadline:**

*EMPOWER YOLO is an equal opportunity employer and does not discriminate in regard to race, age, cultural or religious background, disability, gender, gender identity/expression, or sexual orientation. All qualified candidates of all backgrounds are encouraged to apply.*